



**\*\*\*Special Instructions\*\*\***

*At the beginning of each shift, please check that your member does not have any new or concerning symptoms of illness.*

*This can be a simple “**How Are You Feeling Today?**” or “**Are you feeling ill or not well?**”*

*If your member has any new or concerning symptoms, call and report immediately!*

**Office hours: M – F 8:00am to 4:30pm 602-795-7620**  
**After hours and weekends: 602-526-2195**

**Steps for Multiple Member Mask Use**

- 1.) One cloth mask per member, to be placed **over** surgical mask before entering the home.
- 2.) Before removing mask, wash your hands and/or use sanitizer.
- 3.) Remove cloth mask after leaving the home and place in disposable plastic bag. (See Donning/Doffing Instructions).
- 4.) Wash and/or use sanitizer after removing all masks, *each time*.
- 5.) Surgical mask must be removed after each shift and placed in its own paper bag to prevent contamination. One surgical mask per day for multiple member visits is authorized. Discard immediately if torn, soiled or damaged.
- 6.) Wash and/or use sanitizer after removing all masks, *each time*.
- 7.) Cloth masks **must** be washed at the end of each day by hand in warm soapy water or laundered. Throw away disposable plastic bag.
- 8.) Surgical masks and plastic bags *must be thrown away at the end of each day*.



## **HOW TO PUT ON PERSONAL PROTECTIVE EQUIPMENT (PPE) – MASK**

- Secure ties at middle of head and neck or elastic bands behind ears
- Fit flexible band to nose bridge
- Fit snug to face and below chin
- WASH HANDS OR USE AN ALCOHOL-BASED HAND SANITIZER IMMEDIATELY AFTER REMOVING ALL PPE



## **HOW TO REMOVE PERSONAL PROTECTIVE EQUIPMENT (PPE) – MASK**

- The front of mask is contaminated — DO NOT TOUCH!
- If your hands get contaminated during mask removal, immediately wash your hands or use an alcohol-based hand sanitizer
- Grasp bottom ties or elastics of the mask, then the ones at the top, and remove without touching the front
- Discard in a waste container
- WASH HANDS OR USE AN ALCOHOL-BASED HAND SANITIZER IMMEDIATELY AFTER REMOVING ALL PPE

